

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

June 27, 2012

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Earl Fisher and Commissioner Henry Heimuller and Robin McIntyre, Assistant County Counsel.

Others present: Glen Crinklaw, Steve Atchison, Dawn Hunt and Jean Ripa.

Commissioner Hyde called the meeting to order.

PROPOSAL TO WAIVE PARK DAY USE FEES:

Glen Crinklaw came before the Board to present a recommendation from the Columbia County Parks Advisory Committee to waive park day use fees during the months of May and June. He explained that the basis for the recommendation is both philosophical, i.e. "citizens shouldn't have to pay a fee to use a public park", and it's also a marketing strategy. The Commissioners discussed the impact on revenue and decided that two months was excessive given the lack of data supporting the marketing strategy assertion. Two days annually of free overnight camping and day use was suggested as a reasonable alternative.

TEMPORARY STRUCTURE FOR EMERGENCY MANAGEMENT DEPT:

Jean Ripa discussed her recommendation to the Board regarding the structure of the Emergency Management Department after the layoff of the Director. After discussion, the following was approved:

- Commissioner Fisher moved and Commissioner Heimuller seconded to create the temporary position of Emergency Management Supervisor and assign it to FLSA Exempt Salary Range E04. The motion carried unanimously.
- Commissioner Fisher moved and Commissioner Heimuller seconded to appoint Renate Rudolph to the out of class, temporary position of Emergency Management Supervisor, effective July 1, 2012. The motion carried unanimously.
- Commissioner Fisher moved and Commissioner Heimuller seconded to approve the Personnel Action for Renate Rudolph. The motion carried unanimously.
- Commissioner Fisher moved and Commissioner Heimuller seconded to approve letters to Renate Rudolph and Lorraine Churchill. The motion carried unanimously.

REQUEST TO FILL VACANT POSITION IN DA OFFICE:

Steve Atchison was present to request authorization to fill the vacant .7 FTE Legal Secretary position due to a recent resignation. There was discussion on the option to leave the position vacant or filling it with a temporary employee. Steve felt that, with the current work load, leaving it vacant would be a hardship, however he agreed to explore the option of using a temporary employee before the recruitment process is started. With that, *Commissioner Heimuller moved and Commissioner Fisher seconded to authorize the DA to fill the .7 FTE Legal Secretary vacancy. The motion carried unanimously.*

The recessed the meeting at 3:30 p.m. and reconvened on Thursday at 9:00 a.m. with all present.

SECURE RURAL FUNDING:

The Board addressed the announcement that Congress may authorize a one year extension of the federal forest payments. They discussed what this can mean for the County, but because this is not finalized, there is no effect to the County budget at this time.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 27th day of June, 2012.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony Hyde, Chair

By: _____

Earl Fisher, Commissioner

Recording Secretary

By: _____

Henry Heimuller, Commissioner

By: _____

Jan Greenhalgh